**LISBON HISTORIC PRESERVATION COMMISSION
Minutes of Meeting
April 21, 2022**

The meeting was called to order by Vice Chair Marianne Zahorik at 4:32 p.m. Present: Marc Mohn, Marianne Zahorik, and Ann Opatz. Absent: Rebecca Hess and Amelia Kibbie. Council liaison John Bardsley arrived at 5:50 p.m.

Moved by Opatz, seconded by Mohn, to approve the agenda. The motion passed on a voice vote of 3-0.

Moved by Zahorik, seconded by Mohn, to approve the minutes of the March meeting. The motion passed on a voice vote of 3-0.

Iowa Dept. of Cultural Affairs Grant Opportunities/Destination Iowa Webinar: Zahorik and Opatz participated in the Destination Iowa Webinar on April 15. The webinar provided information on a new funding stream designed to assist funding new quality of life and expanded tourism opportunities throughout Iowa. $100 million is available in four categories: Economically Significant Development Fund, Outdoor Recreation fund, Tourism Attraction Fund, and Pilot Creative Placemaking Fund. Discussion followed regarding an appropriate project, with Phase 1 and 2 of the Sports Complex and development of the Nature Park (as one project) suggested as the most viable project for Lisbon. Opatz and Hess will meet with City Administrator Siggins to discuss the grant program and to develop a strategy for moving forward with the application process, with the City and/or a committee taking responsibility for preparing the proposal.

Library Building Rehabilitation: The City has approved the Bennett Painting and Decorating bid (#175 for $5,692) for the window repair/painting on the library, to be completed prior to June 30, 2022. The Friends of the Lisbon Public Library submitted an application for costs associated with Phase 2 painting work (windows, storefront, and fire escape), requesting $8,000. Awards will be announced in May.

History Center Building Rehabilitation: Opatz reported that Bi-State Masonry is working to remove the paint from the west wall. With better weather in the forecast, BSM hopes to finish stripping the paint next week. Photos of the project have been posted on the LHPC Facebook page and will also appear in The Sun newspaper.
 Having received quotes from BSM, City Administrator Siggins would like to move forward with efforts to address moisture issues on the History Center building. Moved by Opatz, seconded by Mohn, to recommend the City approve the BSM Quote for re-working flashing detail ($1,350) and re-sealing parapet bell tile head joints ($1,215) on the History Center. The motion passed on a voice vote of 3-0.
 Discussion followed regarding the possible purchase of a time lapse video camera to use as visual documentation of the rehabilitation of the masonry on the History Center building. Questions were raised regarding who is responsible for turning the camera on and off each day, editing and storage of the data, and use of the finished video. Action was tabled until the May meeting.
 A grant was submitted to the Linn County Historic Preservation Commission by the Lisbon History Center Foundation to help with the cost of the west wall rehabilitation project. $5,000 was requested, with awards to be announced in May.
 Hess and Opatz are finishing work on an Historic Resource Development Program grant application, due May 2. The focus of this application is the masonry portion of Phase 2.

Meyers Farmstead Historic District: Work on the hay barn is almost complete. Blinks reports that he has about another week of tuckpointing to do, followed by backfilling. Some of the barn boards will need to be replaced, and Blinks and the City are working together to find used barn boards for this project. Stabilization of this barn is projected to be done by mid-May, weather permitting. Blinks is currently on track to finish this barn as per his quote.
 There was no update the development of a preservation plan for the barns.

National Historic Preservation Month: Commissioner Kibbie will coordinate the “building our community” activity with the third grade classes again this year. The hands-on activity allows all students to participate by placing laminated photos of Lisbon’s oldest homes on a large (4’ x 8’) map of the town. Students will be given participation certificates. Opatz will prepare drafts of the proclamation and a guest article for The Sun.

Downtown Reinvestment Grant Program: There were no applications submitted for this year’s funding, perhaps due in part to the late notification sent to building owners by the City. Hess and Opatz will meet with City Administrator Siggins to discuss ideas for updating the program.

Google Drive Issues: Some issues have come up with the LHPC Google Drive account that render the Drive unusable for storing documents. Moved by Opatz, seconded by Mohn, to authorize Hess to hire someone to resolve issues with the LHPC Google Drive account. The motion passed on a voice vote of 3-0. Mohn suggested asking the IT professional for his/her advice on the time lapse video camera.

Training: The Preserve Iowa Summit will be held in Mason City this year on June 2 – 4. This year’s event is in-person only. The National Alliance of Historic Preservation Commissions is holding a CAMPS session in Benton County on Saturday, April 30. Participants may attend in person or online. Commissioners interested in attending one or both of these conferences should contact Hess for registration purposes.

Lincoln Highway Interpretive Signs: Opatz reported that the Linn County Historic Preservation Commission is providing $2,000 toward the cost of each new Lincoln Highway interpretive sign in eight locations throughout Linn County. The cost of each sign is approximately $5,900. Opatz suggested LHPC match the Linn County HPC amount of $2,000 if funds remain in the 2021-22 budget on June 30. This would leave about $1,900 to be raised. Zahorik suggested using an online fundraiser through Facebook. This would have to be done by the City or by the Lisbon History Center Foundation since they hold non-profit status.

Other Business: Sauerkraut Days will be held August 18 – 20 this year. The group discussed building plywood cut-outs of Sauerkraut Days postcards from the very early years of this celebration for photo ops. The cut-outs would be an interesting way to promote LHPC and a fun activity for people of all ages.

The meeting adjourned at 6:05 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Marianne Zahorik, Vice Chair